

ACADEMIC PROGRAM REVIEW COMMITTEE  
**Solano Community College**

Membership:

Chris McBride – School of Liberal Arts  
Vitalis Enemmuo – Health Sciences  
Ruth Fuller – Library/Counseling  
Maureen Powers – Social and Behavioral Sciences  
Kevin Spoelstra – Applied Technology and Business  
Dmitriy Zhiv – Math

Ex Officio:

Robert Gabriel – Dean of Health Sciences  
Office of Research and Planning: Peter Cammish  
and Pei-Lin Van't Hul  
Consultant for VPAA matters—David Williams

In Attendance: Ferdinanda Florence, Vitalis Enemmuo, Chris McBride, Maureen Powers, Dmitriy Zhiv, Robert Gabriel, Peter Cammish, David Williams

**Minutes – Monday, February 13, 2017**  
**2:30-4:00 pm, Room 902**

1. Approval of Agenda: 1<sup>st</sup> Maureen, 2<sup>nd</sup> Chris
2. Public Comment: None
3. Minutes from 11/28/16;12/7/16; 12/19/16 – voted for approval without changes – 1<sup>st</sup> Dmitriy, 2<sup>nd</sup> Maureen; 1/23/17 –vote for approval with changes, 1<sup>st</sup> Dmitriy, 2<sup>nd</sup> Maureen
4. Coordinator's report/ Information and Discussion
  - a. Coordinator gave an update on status of programs in program review, noting concern regarding absence of Counseling courses and University Studies programs on official Program Review lists, despite the high proportion of University Studies degrees awarded on campus. [Correction: University Studies was included in Interdisciplinary Studies program review; however, the report is not robust.] Coordinator noted that the Interdisciplinary Studies program underwent Program Review last year; committee members questioned how Interdisciplinary Studies differs from University Studies programs. Committee members expressed concerns that these degrees may leave transfer students ill-prepared for the academic demands of four-year colleges, and put them in a position wherein they lack sufficient transfer credits for junior status. The degrees appear to be at cross-purposes to the ADT degrees. However, the number of degrees awarded serves to demonstrate the college's success as measured by number of yearly graduates.

Committee members also noted the lack of clarity regarding who is responsible for reviewing these programs, and discussed who might take responsibility for modifying the programs and possibly designating them for program deletion. The committee members agreed that the Academic Senate should convene a broad task force/ad hoc committee, to include representation from Counseling and the Program Review committee, to study the issues and make recommendations. Robert volunteered to join the coordinator in taking part in such a committee.

b. Coordinator reported that the Academic Senate had OK'd the committee to make non-substantive changes to the handbook, and then inform them of any changes as an information item after the fact. Committee looked through a proposed new handbook, with the information re-organized, and decided to discuss further changes at a future meeting.

c. Coordinator raised the question of whether a yearly form of the Program Review should be created and presented to the Academic Senate, given a possible delay in launching the CurricUNET Meta Program Review Module. David noted that the module should not take as long as the Assessment module to create and bring online. The committee advised that a Word document version be developed to inform the CurricUNET module, but that we should wait until the online module is complete before trying to implement a yearly update.

d. Coordinator asked the committee for confirmation of a policy established in 2016, that program review self-studies that had been delayed in the process, due to lack of Dean review, should nevertheless move to committee review, in order to hold to expected timelines and honor the faculty's hard work.

5. Action items: Foreign Language and Astronomy had not yet received the dean's feedback; however, following committee discussion (item d. above), it was decided that review of these programs' self-study reports will move forward without the dean's feedback, if necessary. Deans will be notified that the committee is moving forward, and will be asked to expedite that work so that it can inform the team's review. Maureen and Chris agreed to review the next report.

6. Adjournment (approved: 1<sup>st</sup> Maureen, 2<sup>nd</sup> Chris)

7. Kinesiology discussion (Vitalis, Dmitriy, Ferd)